

STS NATIONAL DATABASE PARTICIPANT ROLES AND DESCRIPTIONS

INTERMACS AND PEDIMACS

Note: A valid email address, mailing address, and phone number are required for all roles.

Physician Representative

- Lead physician (e.g., surgeon or cardiologist) responsible for overseeing data submissions.
- Point of contact for the National Database audit.
- Only one physician can be assigned this role.

Site Administrator

- Point of contact for data-related inquiries, receipt and distribution of reports, and the National Database audit.
- Only one individual can be assigned this role.

Backup Site Administrator

- Backup point of contact for data-related inquiries, receipt and distribution of reports, and the National Database audit.
- Participants may have more than one Backup Site Administrator.

Dashboard User

- Granted access to the dashboard, which enables the visualization of site-specific data graphically for trends and comparisons against the aggregate using various demographic and clinical filters.
- Only two individuals can be assigned this role.

Data Entry Coordinator

- Primary person who enters data into the Database.

Billing Contact

- Individual who receives the participant's annual Database invoice.
- Not granted access to the data submission platform.
- Only one individual can be assigned this role.

Contract Contact

- Individual with whom STS addresses contractual matters.
- Not granted access to the data submission platform.

ADULT CARDIAC, GENERAL THORACIC, AND CONGENITAL HEART SURGERY DATABASES

Note: A valid email address, mailing address, and phone number are required for all roles. If you wish to move from vendor-based participation to the direct data entry option, please contact the [STS National Database team](#). Direct data entry roles are not available in the webform version of the participant contact form.

**Indicates a required role*

Surgeon Representative*

- Lead surgeon whose data is submitted to the Database. The Surgeon Representative signs the Participant Agreement on behalf of the Surgeon Participant(s).
- Granted read-only access to the IQVIA platform.
- Point of contact for the National Database audit.
- Only one surgeon can be assigned this role.
- Must sign a Schedule A form.

Participant Surgeon

- Surgeon whose data is submitted to the Database.
- Granted read-only access to the IQVIA platform.
- With the exception of the Surgeon Representative, all surgeons are to be identified on the contact form as "Participant Surgeon."
- Must sign a Schedule A form.

Anesthesiologist Representative*

(Required only if participant participates in the optional anesthesia component)

- Lead anesthesiologist whose data is submitted to the Database. The Anesthesiologist Representative signs the Participant Agreement on behalf of the Anesthesiologist Participant(s).
- Granted read-only access to the IQVIA platform.
- Only one anesthesiologist can be assigned this role.
- Must sign a Schedule B form.

Anesthesiologist

- Anesthesiologist whose data is submitted to the Database.
- Granted read-only access to the IQVIA platform.
- With the exception of the Anesthesiologist Representative, all anesthesiologists are to be identified on the contact form as "Anesthesiologist."
- Must sign a Schedule B form.

Primary Data and File Contact*

- Primary data manager for participants who submit data using an STS-certified software vendor.
- Receives all communications, including matters related to data submissions, general announcements, and billing.
- Granted read/write access to the IQVIA platform with the ability to upload data files.
- Point of contact for the National Database audit.
- Only one individual can be assigned this role.

Primary Direct Data Entry Contact*

(Required only if participant utilizes the direct data entry option instead of a third-party software vendor)

- Primary data manager for participants who submit data using the direct data entry option.
- Receives all communications, including matters related to data submissions, general announcements, and billing.
- Granted read/write access with the ability to enter data and access to the Data Download Report.
- Point of contact for the National Database audit.
- Only one individual can be assigned this role.

Backup Data and File Contact

- Backup data manager for participants who submit data using an STS-certified software vendor.
- Assists the Primary Data and File Contact with data submissions.
- Receives communications related to data submissions and general announcements.
- Granted read/write access to the IQVIA platform with the ability to upload data files.
- Backup point of contact for the National Database audit.
- Participants may have more than one Backup Data and File Contact.

Backup Direct Data Entry Contact

- Backup data manager for participants who submit data using the direct data entry option.
- Assists the Primary Direct Data Entry Contact with data submissions.
- Receives communications related to data submissions and general announcements.
- Granted read/write access to the platform with the ability to enter data.
- Backup point of contact for the National Database audit.
- Participants may have more than one Backup Direct Data Entry Contact.

Data Quality Report Recipient

- Non-data manager staff member who requires access to the IQVIA platform.
- Granted read-only access to the platform.
- Participants may have more than one Data Quality Report Recipient.

National Report Recipient

- Same level of access to the IQVIA platform as Data Quality Report Recipients.
- If applicable, granted read-only access to Umbrella Reports.
- Umbrella Reports may have more than one National Report Recipient.

Billing Contact*

- Individual who receives the participant's annual Database invoice.
- Not granted access to the IQVIA platform.
- Only one individual can be assigned this role.

Contract Contact*

- Individual with whom STS addresses contractual matters.
- Not granted access to the IQVIA platform.

Participant Generated Software (PGS) Developer

- Programmer responsible for developing the facility's software should the facility opt out of choosing an STS-certified participant software vendor.
- Not granted access to the IQVIA platform.